

BOONE COUNTY

Solid Waste Management District

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November 21, 2024 - Minutes

I. Call to Order

The meeting of the Boone County Solid Waste Management District Board was held in the Connie Lamar Meeting Room of the Boone County Annex Building on Thursday, November 21, 2024. President Craig Melton called the meeting to order at 8:31 a.m. with the following members and guests present:

Craig Melton	President
Mayor Matt Gentry	Vice President
Tim Beyer	Board Member
Evan Norris	Board Member
Jeff Wolfe	Board Member
Jennifer Thompson	Board Attorney
Jennifer Lawrence	Executive Director
Darla Bevard	Assistant Director
Dale Kennedy	Financial Officer
Brittany Knick	Dale Kennedy Office
Abby Messenger	CAC Member

II. Mr. Melton started the meeting with the Pledge of Allegiance.

III. Public Comments

None heard

IV. Approval of the Minutes of Previous Meeting

President Melton asked if everyone had a chance to review the minutes of the previous meeting. The minutes of the September 19, 2024 board meeting minutes were approved by a motion made by Mayor Gentry, seconded by Mr. Beyer, and passed unanimously.

V. Financial Report

Mrs. Knicks presented the financial reports. There were receipts of \$53,449.55 for September. There were claims presented from a variety of sources for \$92,667.70 leaving a total cash in the bank and investments of \$911,503.19.

There were receipts of \$29,050.49 for October. There were claims presented from a variety of sources for \$64,727.12 leaving a total cash in the bank and investments of \$ 882,262.43.

President Melton asked if there were any corrections or objections regarding the September and October financial reports.

The September and October financial reports were read and approval to pay the claims was given by a motion made by Mayor Gentry seconded by Mr. Beyer and passed unanimously. The September and October financial reports are attached and made a part of these minutes.

Mr. Kennedy indicated that there were several attempts of fraud payments (two checks and 2 ACH Payments) totaling \$7,685.87. Mr. Kennedy made a police report, and the bank is investigating. There were two more attempts to cash an \$8,000 check which was stopped both times. Mr. Kennedy indicated that most of the money has been recovered and expects a full reimbursement within ninety days.

Mr. Kennedy discussed a few options with regards to putting our investments in CDs. Mr. Wolfe made a motion to approve \$500,000 to be put into two - six-month CDs and the remaining balance into a CD for a period of one year, seconded by Mayor Gentry.

VI. Legal Update

Mrs. Thompson indicated that she has not been requested to work on any legal issues since the last Board meeting.

VII. Report from the Executive Director

Mrs. Lawrence wanted to take a moment to remember Mrs. Sue Birge, Boone County Health Department who recently passed away. Sue had worked with the District primarily with the joint sharps collection program.

The Tire Amnesty day in Advance, Indiana was held on September 21, 2024. They collected 550 tires. This was paid out of the Household Hazardous Waste line item but will be reimbursed by the grant the District received from the IDEM tire grant fund.

The fall tox day served 746 vehicles and collected 12.71 tons of household hazardous waste and 13.78 tons of electronics.

Mrs. Lawrence attended the AISWMD (Association of Solid Waste Management District) Conference, SWANA (Solid Waste Association of North America) conference, Product Stewardship Institute hosted a vape product waste webinar and the Resource Recycling Conference.

There were several litter clean-ups. The LTCCH (Lebanon the Cleanest City in Indiana) hosted a Throwaway Thursday at Kroger and had a 99-year-old volunteer. The Boone EDC hosted a Best Day in Boone and borrowed our clean-up tools and supplies as well as the Heart of Lebanon did a litter clean-up. The District works with the Community Corrections with community service hours doing litter clean-ups.

Ms. Braga has had several educational events including ones at Hussey Mayfield Memorial public libraries (HMMPL) both in Whitestown and Zionsville, She has made an interactive recycling game that is on display at the HMMPL in Zionsville. She manned a booth at the Boone County Senior Services Expo and distributed the District information. The District donated reusable trick or treat bags for the Mischief on Meridian event in Lebanon as well as Trick or Trees bags for Zionsville. Central Christian Church collected 200 pounds of plastic caps and went to Evansville to pick up their ABC (A Bench for Caps) bench. This will be set up in the community garden.

Boone County 4-H has granted the District to host a new project for 2025 called Our Environment. Ms. Braga will be the leader and host classes on protecting our environment and natural resources.

The District intern, Brady Johnson has been tasked with removing old stickers and installing new ones on the community and municipal grant items as well as the ABC benches. Many years in the weather has done some damage to the stickers and the District wanted to keep the items looking nice.

Mrs. Lawrence attended the Boone County Local Emergency Planning committee where the discussion included disaster debris management, li-ion battery handling and disposal and vapes recycling & disposal.

The District recognized America Recycles Day and hosted a plastic bag swap and collected 840 plastic bags that will be donated to the Shalom House for their food program.

Mrs. Lawrence wanted to inform the Board that the work vehicle was hit by a motorcycle on Saturday, November 09, 2024. She is working with the District's insurance to get it fixed and back on the road as soon as possible.

VIII. Old Business

No old business to discuss.

IX. CAC Recommendation

Mrs. Messenger, a representative from our Citizens Advisory Committee (CAC), gave the Board a summary of the 2025 community grants. Mrs. Messenger indicated that there were 19 applicants that requested approximately \$70,919.16. The CAC reviewed each one and had \$32,000 funds to be able to distribute. The CAC advised the Board to grant funds to the Boone County Community Garden, Boone County Master Gardeners, Jakeb Mendenhall with Boys Scouts Troop #359, Discover Boone County, First Presbyterian Church, Harmony IN Horses, Hussey Mayfield Memorial Public Library, Sylvia's Child Advocacy Center, Trailview Church, Western Boone High School- Fine Arts Dept, Zionsville Chamber of Commerce, Zionsville Farmer's Market and Zionsville Parks Foundation. Some were partially granted funds.

The ones that aren't being recommended are Arc of Greater Boone County, The Daily Grind Roasting, Heart of Lebanon, Refuge Girls Academy – Teen Challenge, Shalom House, and Zionsville Lions Club Park. The ones not receiving grants will receive a letter stating the denial reason and any recommendations for the upcoming year.

X. New Business

a. Community Grants

President Melton asked the Board if there was any discussion regarding the 2025 Community Grants. Mayor Gentry made a motion to accept the CAC's recommendations for the grants, seconded by Mr. Norris and was passed unanimously.

b. Highway Dumpster Fund Request

Mr. Nick Parr, Boone County Highway Department indicated that he would like to request any leftover monies in the Health Department Trash Removal budget line item to help offset the cost of picking up televisions and miscellaneous other trash related items from the county roads and side ditches. Mr. Melton made a motion to approve \$4,298 to be given to the Boone County Highway Department, seconded by Mr. Norris and passed unanimously. Mr. Parr thanked the Board.

c. 2024 Re-Appropriations

Mrs. Lawrence presented the Board with a Transfer of Appropriations Resolution. Mayor Gentry made a motion to approve, seconded by Mr. Norris and passed unanimously. The Transfer of Appropriation Resolution is attached and made a part of these minutes.

d. Engagement Letters for Attorney & Controller

President Melton indicated that the Board received the 2025 engagement letters for the Attorney and Controller. Mayor Gentry made a motion to accept the Board attorney engagement letter, seconded by Mr. Norris and passed unanimously. Mr. Norris made a motion to accept the financial controller engagement letter, seconded by Mayor Gentry and passed unanimously.

e. Salary Ordinance

Mrs. Lawrence gave a brief overview of the current salary benefits that the District employees receive. Mr. Beyer made a motion to increase the wages of the Executive Director and the Assistant Director by five percent, seconded by Mayor Gentry and passed unanimously. Mr. Beyer made a motion to approve a range of \$18-\$22 an hour for the part-time educator with a performance review with the Executive Director to manage the discretionary wage, seconded by Mr. Norris and passed unanimously.

f. Wellbridge HSA Credits

Mrs. Lawrence indicated that Wellbridge is a surgical facility that the County will begin using in 2025. As an incentive to use this facility and to eventually lower the costs of medical premiums, the County is giving employees \$1,000 per surgery if they use this facility. Mayor Gentry made a motion to mirror the County's incentive and give \$1,000 for surgeries at Wellbridge, seconded by Mr. Wolfe and passed unanimously.

g. 2025 Meeting Dates

President Melton presented the 2025 meeting dates. Mayor Gentry made a motion to accept the dates, seconded by Mr. Norris and passed unanimously.

h. Surplus Equipment

Mrs. Lawrence indicated that the IT Dept have upgraded our computers in their rotation and so we need to list the old computers as surplus. Mr. Norris made a motion to list the older computers as surplus, seconded by Mayor Gentry and passed unanimously. The IT Dept will handle the recycling of the old ones.

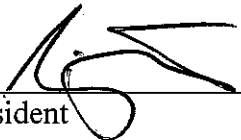
XI. Announcements

Next regular meeting - January 16, 2024
Boone County Annex Building
Connie Lamar Meeting Room - 8:30 a.m.

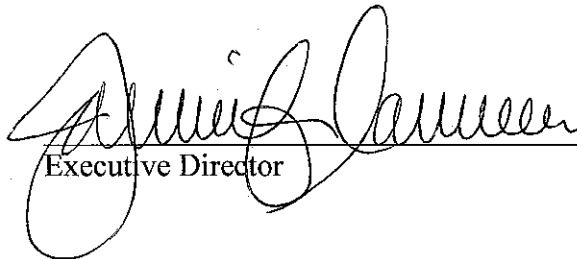
President Melton acknowledged Mr. Wolfe on his dedication to Boone County and to the Solid Waste Board. Mr. Wolfe served the Board for sixteen years. Mrs. Lawrence thanked Mr. Wolfe for being on the Board and for moving the Solid Waste District forward over the years.

XII. Adjournment

Mr. Beyer made a motion to adjourn, seconded by Mr. Norris and was passed unanimously. Mr. Melton adjourned this meeting at 9:43 a.m.



President



Executive Director