

BOONE COUNTY

Solid Waste Management District

127 West Main Street • Suite 313 • Lebanon, Indiana 46052
765-483-0687 • 765-483-0726 (Fax)

January 18, 2024 - Minutes

I. Call to Order

The meeting of the Boone County Solid Waste Management District Board was held in the Connie Lamar Meeting Room of the Boone County Annex Building on Thursday, January 18, 2024. President Craig Melton called the meeting to order at 8:32 a.m. with the following members and guests present:

Craig Melton	President
Tim Beyer	Board Member
Don Lawson	Board Member
Evan Norris	Board Member
Shari Richey	Board Member
Jennifer Thompson	Board Attorney
Jennifer Lawrence	Executive Director
Darla Bevard	Assistant Director
Amelia Braga	Education & Outreach Coordinator
Dale Kennedy	Financial Officer

II. Mr. Melton started the meeting with the Pledge of Allegiance.

III. Introduction of New Board Member

Mr. Melton indicated that the newly appointed Zionsville Town Councilman, Evan Norris has been appointed to the Board replacing Brad Burk. The Board welcomed Mr. Norris.

IV. Election of Officers

Mr. Melton indicated that he would take a motion for election of President. Mrs. Richey made a motion to appoint Mr. Melton as President, seconded by Mr. Norris and was passed unanimously. Mrs. Richey made a motion to appoint Mayor Gentry as Vice President, seconded by Mr. Melton and passed unanimously.

V. Approval of the Minutes of Previous Meeting

Mr. Melton asked if everyone had a chance to review the minutes of the previous meeting. The minutes of the November 16, 2023 Board Meeting minutes were approved by a motion made by Mrs. Richey, seconded by Mr. Beyer, and passed unanimously.

VI. Financial Report

Mr. Dale Kennedy presented the November and December financial reports. There were receipts of \$38,226.79 for November. There were claims presented from a variety of sources for \$36,833.45 leaving a total cash in the bank and investments of \$823,997.12.

There were receipts of \$42,841.58 for December. There were claims presented from a variety of sources for \$25,356.85 leaving a total cash in the bank and investments of \$841,481.85.

Mr. Melton asked if there were any corrections or objections regarding the November and December financial reports.

The November and December financial reports were read and approval to pay the claims was given by a motion made by Mr. Beyer, seconded by Mrs. Richey, and passed unanimously. The November and December financial reports are attached and made a part of these minutes.

VII. Legal Update

Mrs. Thompson indicated she didn't have any legal issues to bring before the Board this month.

VIII. Report from the Executive Director

Mrs. Lawrence presented the Board with a 2023 annual report of the District's programs.

IX. Old Business

a. Salary Study – Executive Director

The Board decided to table this discussion until the March meeting. Mrs. Lawrence will send the Board, the Director salary study, her job description, certification listing and the AISWMD Funding and Programmatic Tabulation report.

X. New Business

a. Anti-Nepotism Annual Certificate

Mrs. Lawrence indicated that the Board passed Resolution 19-03 establishing a policy prohibiting nepotism in 2019. This needs to be reviewed and an annual certificate needs to be signed.

XI. Announcements

Next regular meeting -

Thursday, March 21, 2024
Boone County Annex Building
Connie Lamar Meeting Room - 8:30 a.m.

XII. Public Comments

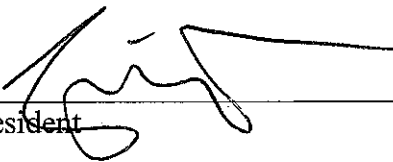
No public comments.

XIII. Adjournment

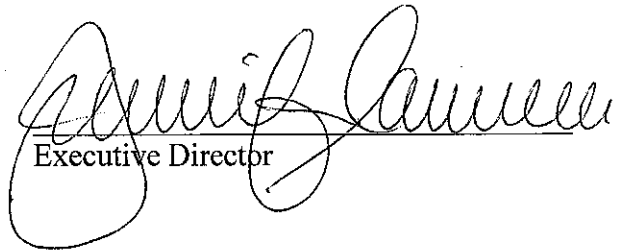
Mrs. Richey made a motion to adjourn, seconded by Mr. Beyer and was passed unanimously. Mr. Melton adjourned this meeting at 9:18 a.m.

XIV. Internal Controls Training for Mr. Norris.

Mrs. Lawrence sent the State Board of Accounts training video link to Mr. Norris who watched it before the meeting and then she gave a brief synopsis of the specific Boone County Solid Waste Management District's Uniform Internal Controls Standards. Mr. Norris had a chance to ask questions and afterwards, signed the Internal Control Training Certification.



President



Executive Director