

# BOONE COUNTY

## *Solid Waste Management District*

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June 20, 2024 - Minutes

### I. Call to Order

The meeting of the Boone County Solid Waste Management District Board was held in the Connie Lamar Meeting Room of the Boone County Annex Building on Thursday, June 20, 2024. President Craig Melton called the meeting to order at 8:35 a.m. with the following members and guests present:

Craig Melton	President
Mayor Matt Gentry	Vice President
Tim Beyer	Board Member
Evan Norris	Board Member
Shari Richey	Board Member
Jennifer Thompson	Board Attorney
Jennifer Lawrence	Executive Director
Darla Bevard	Assistant Director
Dale Kennedy	Financial Officer
Brittany Knick	Dale Kennedy Office
Abby Messenger	Citizens Advisory Committee

### II. Mr. Melton started the meeting with the Pledge of Allegiance.

### III. Approval of the Minutes of Previous Meeting

President Melton asked if everyone had a chance to review the minutes of the previous meeting. The minutes of the January 18, 2024, board meeting minutes were approved by a motion made by Mayor Gentry, seconded by Mrs. Richey, and passed unanimously.

### IV. Financial Report

Mrs. Brittany Knick presented the January through May financial reports. There were receipts of \$38,792.65 for January. There were claims presented from a variety of sources for \$34,786.41 leaving a total cash in the bank and investments of \$845,488.09.

There were receipts of \$50,278.51 for February. There were claims presented from a variety of sources for \$34,041.47 leaving a total cash in the bank and investments of \$861,725.69.

There were receipts of \$57,496.20 for March. There were claims presented from a variety of sources for \$31,526.84 leaving a total cash in the bank and investments of \$887,695.05.

There were receipts of \$53,918.95 for April. There were claims presented from a variety of sources for \$41,014.23 leaving a total cash in the bank and investments of \$900,599.77.

There were receipts of \$44,136.48 for May. There were claims presented from a variety of sources for \$58,272.07 leaving a total cash in the bank and investments of \$886,464.18.

President Melton asked if there were any corrections or objections regarding the January through May financial reports.

The January through May financial reports were read and approval to pay the claims was given by a motion made by Mrs. Richey, seconded by Mayor Gentry, and passed unanimously. The January through May financial reports are attached and made a part of these minutes.

Mr. Kennedy indicated that one of the annuities was up for renewal in July and wanted to know if the Board wanted to renew it again at this time. Mrs. Richey made a motion to renew the July 23, 2024 annuity, seconded by Mr. Norris and passed unanimously.

#### V. Legal Update

Mrs. Thompson indicated she had been requested to write a few letters to three haulers that were not in compliance. Mrs. Thompson will mail those out today via certified mail and copy Mr. Clutter, the County Attorney on them.

#### VI. Report from the Executive Director

Mrs. Lawrence indicated that since the Board hadn't met since January there was a lot to show them, but she has tried to condense it. In February, the District held their Reuse Heart & Sole Shoe Collection event. This brought in 9,157 pairs of shoes that were rescued from the landfill. Milestone Contractors collected over 2,000 pairs of shoes and donated their bench to the Indiana Untied Methodist Children's Home in Lebanon.

The District donated cigarette butt buckets to Life Journey Recovery Center in Lebanon and St. Alphonsus Church in Zionsville. Mrs. Lawrence indicated that restaurants, bars and churches that host AA meetings are the ones that mostly request these buckets.

The District teamed up with Zionsville Parks and Recreation during their Eclipse event with Clearstream recycling bins. The District also made several social media posts to educate residents on the proper way to reuse and or recycle their eclipse glasses. Lebanon the Cleanest City in Indiana (LTCCII) made a litter clean-up event to help assist with the trash that may have been left by the eclipse crowd but was pleasantly surprised by how clean the downtown area was.

April was Earth month, and the District was quite busy with events and publications. The District donated reusable canvas book bags to all the local libraries in Boone County, the annual spring clean-up through the LTCCII had 440 volunteers that helped picked up litter in Lebanon over a three-day event, and the District organized and hosted the Tox Day Collection Day. The District had several advertisements in the Lebanon Reporter during the month of April. The

District also sponsored and had a booth at Zionsville GreenFest and at Boone County Master Gardeners Gardenfest. The District was asked to participate in RadioMom advertising with Mr. Scott Carney and Mr. Kent Franson with What's Up Boone County. Mr. Joe LePage also interviewed Mrs. Lawrence for the Lovin Lebanon Podcast.

The Spring Tox Day Collection event for Lebanon was held on Saturday, April 27, 2024. There were 608 vehicles that attended the event. The District either recycled or properly disposed of 13.28 tons of household hazardous waste materials, 16.91 tons of electronics and 3.38 tons of tires. Mrs. Lawrence wanted to thank the Boone County Highway Department for allowing us to host our event at their location and thanks to the Boone County Health Department for providing the District with two employees to help facilitate the event.

The District received a \$10,000 grant from Indiana Department of Environmental Management (IDEM) from their waste tire account. Mrs. Lawrence is working with the Boone County Health Department to locate those trouble areas in the County. The plan is to have the rural areas such as Advance, Jamestown and Thorntown each host an amnesty collection event.

The District was in the Towne Post under the Business Spotlight of the magazine. It had an article describing what the District mission is and what we do. The Lebanon Reporter printed an article for the Tox Day event, and the District was a featured story in The Current. The Current has also requested the District to have a reoccurring column on sustainability.

The District education and community outreach participated in the weekly read-up reader program with Presbyterian Preschool, had school programs at Union and Zionsville Elementary schools, taught a class to the WAVE kids in Thorntown, participated in the Zionsville Parks Nature Play Days, had some spring and summer classes at Hussey Mayfield Library in Zionsville, manned a booth at all three local Farmers Markets (Lebanon, Whitestown and Zionsville), promoted additional education materials to assist the Lebanon Department of Public Works for their recycling bins, manned a booth at the Lebanon Library summer reading kick-off and continue to fulfill requests for free zero waste items.

The District loans out materials to assist groups willing to pick up litter in Boone County. Thorntown Parks Department had a litter clean-up event and borrowed safety vests and trash grabbers and the District donated trash bags to their event as well.

The LTCCII participated in the Throwaway Thursday event in May at the Speedway South/Starbucks area. This event is usually the last Thursday of the month and during the lunch hour from noon to 1pm. The remaining dates are June 27, July 25, August 29, September 26 and October 31. Mrs. Lawrence wanted to thank the Boone County Human Resources Department for allowing Boone County employees to receive a wellness credit of \$50 for up to two times a year. Mrs. Lawrence indicated that you would be surprised at how much litter can get picked up in an hour. There are usually between 5-15 volunteers that participate.

The update on the 2024 Community grant consists of new LED lighting fixtures at the Boys and Girls Club in Lebanon, The Caring Center received bike racks, recycling containers and a bench, six benches were given to Central Christian Church, Earth Mama Compost received compostable bags that she supplies her customers in the Whitestown/Zionsville area, recycled

rubber pavers at the Humane Society of Boone County and a pet waste station in Zionsville from a grant received by the Zionsville Farmers Market.

The District staff attended or participated in the Indiana Educator's Roundtable, Artificial Intelligence in the Workplace Webinar, toured the Dubois County Solid Waste District, quarterly meeting of the AISWMD Director's Roundtable, Boone County Chamber State of the Community, IDEM Recycling Roundtable Webinar, Toured Brightmark – plastic recycling plant, Circular Indiana Quarterly Roundtable and the Municipal Solid Waste Educator Workshop.

The District has completed the 2020-2023 audit with the State Board of Accounts and is awaiting the final report. The auditor maintained that the District is doing a great job and is very proficient in their recordkeeping.

The District is making new partnerships in the County. The new part-time educator, Amelia Braga is a Boone County Master Gardener and is working with the Purdue Extension office to start a 4H recycling project. There is a new conservationist at the Boone County Soil and Water Division and the District is wanting to partner with him on some water quality educational programs.

Reid Nelson was the District's first intern from Lebanon High School. He helped with educational events and manned a booth at Gardenfest this spring. He is attending Indiana University Kelly School of Business this Fall.

Update on the 2024 Municipality Grants are as follows: Lebanon has received a roll-off container for cleaning up debris from the Stone Eater Bike Park and will be using more monies for a tire clean-up that was onsite. Whitestown has purchased six recycled plastic benches and five trash cans. Zionsville has ordered twelve picnic tables and will receive them later this summer. Other towns are working on their items such as Jamestown had a spring clean-up and the District will help finance that invoice, Advance is looking to purchase some park amenities, Thorntown will host a Fall clean-up and purchase park amenities and Boone County will be purchasing new trash and recycling bins for the new Justice Center.

The next Tox Drop Collection Day will be on Saturday, September 14, 2024 at the Zionsville Municipal Services building located at 1075 Parkway Drive from 9 am to 2 pm.

## VII. Old Business

### a. Salary Study

President Melton indicated that this was brought up in November by Board Member Mr. Wolfe and Mrs. Lawrence has emailed the Board the salary information from other Solid Waste Districts in the State. There was some discussion regarding using the county time clocks and hours worked. Mrs. Richey made a motion to leave the salaries as is and discuss salary increases for calendar year 2025 at a future board meeting, seconded by Mayor Gentry and passed unanimously.

VIII. CAC Budget Recommendation

Mrs. Messenger, Citizens Advisory Committee (CAC) indicated that the CAC reviewed the budget and gave their input to Mrs. Lawrence. The CAC recommended approval of the proposed budget as submitted to the Board.

IX. New Business

a. Proposed 2025 Budget

Mrs. Lawrence gave a brief review of the proposed 2025 budget. Mrs. Lawrence estimates the revenue to be around \$567,800 and the disbursements at \$565,856. Mayor Gentry gave a favorable recommendation to accept the proposed 2025 budget, seconded by Mr. Norris and passed unanimously. Mrs. Lawrence indicated that she would present this proposed budget to the Boone County Council for binding.

b. Salary Ordinance

Mrs. Lawrence distributed the Employee Salary Benefits Package to the Board for their review. The Board will revisit this in November when they sign the Salary Ordinance.

X. Announcements

President Melton presented Mr. Dale Kennedy, the Board's Financial Officer for the past 30 years, a recycled glass award for his many years of dedicated service to the Boone County Solid Waste Management District.

Next regular meeting -


Thursday, September 19, 2024  
Boone County Annex Building  
Connie Lamar Meeting Room - 8:30 a.m.

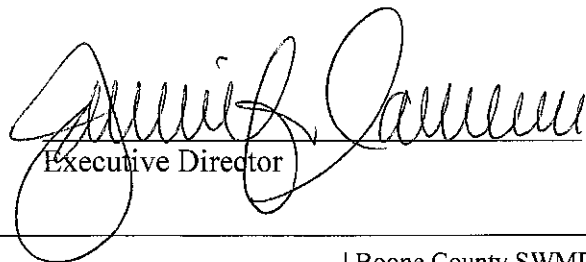
XI. Public Comments

President Melton wanted to publicly give his heartfelt sympathies to one of our haulers, Waste Management for losing an employee in a tragic accident this week. His thoughts are with them.

XII. Adjournment

Mr. Beyer made a motion to adjourn, seconded by Mr. Norris and was passed unanimously. Mr. Melton adjourned this meeting at 9:37 a.m.

  
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President

  
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Executive Director