

**BOONE COUNTY**  
*Solid Waste Management District*

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June 15, 2023 - Minutes

I. Call to Order

The meeting of the Boone County Solid Waste Management District Board was held in the Connie Lamar Meeting Room of the Boone County Annex Building on Thursday, June 15, 2023. Vice President, Craig Melton called the meeting to order at 8:30 a.m. with the following members and guests present:

Craig Melton	Vice President
Mayor Matt Gentry	Board Member
Tim Beyer	Board Member
Donald Lawson	Board Member
Jennifer Thompson	Board Attorney
Jennifer Lawrence	Executive Director
Darla Bevard	Assistant Director
Dale Kennedy	Financial Officer

II. Mr. Melton started the meeting with the Pledge of Allegiance.

III. Wilhoite – Moment of Silence

Mr. Melton said a few words remembering Marcia Wilhoite and her long-dedicated service to the Board followed by a moment of silence.

IV. Election of Officer

Mr. Melton indicated that since Mrs. Wilhoite has passed away, there needs to be a new President elected. He would take a motion for election of President. Mayor Gentry made a motion to appoint Mr. Melton as President, seconded by Mr. Beyer and was passed unanimously.

Mr. Melton indicated that since he is now President, he needs a motion to approve a Vice President. Mr. Melton made a motion to appoint Mayor Gentry as Vice President, seconded by Mr. Beyer and was passed unanimously.

## V. Reading of the Minutes of Previous Meeting

Mr. Melton asked if everyone had a chance to review the minutes of the previous meeting. The minutes of the March 16, 2023 Board Meeting minutes were approved by a motion made by Mr. Beyer and seconded by Mr. Lawson and passed unanimously.

## VI. Financial Report

Mr. Dale Kennedy presented the March, April, and May financial reports. There were receipts of \$69,720.79 for March. There were claims presented from a variety of sources for \$47,976.28 leaving a current balance of \$270,825.47 in the KeyBank checking account, \$500.00 in the PNC Checking account and \$469,062.34 in the savings/annuity account for a total dollar amount of \$740,387.81.

There were receipts of \$47,827.99 for April. There were claims presented from a variety of sources for \$24,405.88 leaving a current balance of \$293,734.36 in the KeyBank checking account, \$500.00 in the PNC Checking account and \$469,575.66 in the savings/annuity account for a total dollar amount of \$763,809.92.

There were receipts of \$43,657.12 for May. There were claims presented from a variety of sources for \$26,277.06 leaving a current balance of \$310,461.96 in the KeyBank checking account, \$500.00 in the PNC Checking account and \$470,228.02 in the savings/annuity account for a total dollar amount of \$781,189.98.

Mr. Melton asked if there were any corrections or objections regarding the March, April, and May financial reports.

The March, April and May financial reports were read and approval to pay the claims was given by a motion made by Mayor Gentry, seconded by Mr. Beyer, and passed unanimously. The March, April and May financial reports are attached and are a part of these minutes.

There was some discussion about moving monies into a five-year annuity. Mayor Gentry made a motion to move \$200,000 to a business annuity account, seconded by Mr. Melton and passed unanimously. Mr. Kennedy indicated that he would move \$100,000 one month and then an additional \$100,000 another month so the expiration date will be staggered.

## VII. Legal Update

Mrs. Thompson indicated that she was working with the District in getting another private trash hauler to become compliant. The hauler did register but hasn't submitted any reports at this time. The staff will be watching for more evidence of servicing residents in the County.

## VIII. Report from the Executive Director

April was Earth month, and the District was very busy. Library book bags were distributed to the four area libraries along with some educational postcards that a Life skills class inserted into each bag.

Waste Watch (the District's e-newsletter) is being sent out through MailChimp to local Boone County residents. The District helped sponsor Zionsville Greenfest.

The Boone County Facilities Department used their municipality grant monies to purchase water bottle refilling stations, so the District purchased some re-useable water bottles

for the office/floors that was in the same building as the water stations and added an informational card about Reduce, Reuse and Recycle. Mrs. Lawrence indicated that between the three water stations approximately 4,200 water bottles have been saved.

The annual Tox Day event was held on Saturday, April 29, 2023 at the Boone County Highway Department. There were 540 vehicles that attended this event and the District collected 16.34 tons of household hazardous wastes that will be recycled and/or properly disposed, 3.1 tons of tires and 9.61 tons of electronics that will be recycled. Mrs. Lawrence wanted to publicly thank the Health Department for providing two volunteers to help assist the District in traffic flow as well as checking residents in and the Highway Department for allowing us to use their facility and they also provided a man to help with the set-up of cones, and pitch in where needed.

Lebanon the Cleanest City in Indiana (LTCCII) moved their annual Spring clean up dates to April to help promote Earth Day. The dates this year were April 20-22, 2023. There were over 400 volunteers that cleaned up the City of Lebanon those three days. The LTCCII gave the team captains a bag with an informational hazard sheet (Don't pick up needles, etc.), t-shirts, trash bags and DQ coupons. We had numerous sponsors that helped pay for the t-shirts. The Boone County Solid Waste District was the main sponsor.

Mayor Gentry was kind enough to allow us to snap a picture of him promoting the butt bucket/litter clean ups. Mrs. Elise Nieshalla, Boone County Council President stopped by a litter clean-up in May. There are approximately 40 Adopt a Spots in Lebanon, with the State Bank in Lebanon adding their two locations. The Adopt -a-Spot participants receive a quarterly newsletter that helps remind them to pick up litter in their area.

The District has been very busy teaching recycling classes at Central Elementary, WAVE in Thorntown, Kappa Delta Phi, Union Elementary, Zionsville Play Days and Base Summer Camps. The District also had a booth at the Lebanon Library Summer kickoff event.

Community Outreach consisted of the District distributing cigarette butt buckets to the Lebanon Post Office, Trader Bakers and Zionsville Christian Church. The District distributed reusable bags to the Whitestown Farmer's Market. The District provided a re-useable cooler with zero waste lunch items in it for a prize at the opening day at Zionsville Farmer's Market and purchased recycled plastic rulers that will be distributed through Freedom Church, YMCA and Wave in Thorntown for their backpack attack events.

Municipality grant updates include purchasing the three water bottle stations at the Boone County Facilities buildings and helping to purchase a recycled plastic picnic table at the Boone County Annex, six benches for the Whitestown Parks Department, and benches for the Advance RC Park. Mrs. Lawrence indicated that she is still discussing this program with Jamestown and Thorntown where the District may help with their heavy trash days. We spoke with Lebanon about a variety of projects, but they haven't come forward for funding. Mayor Gentry is going to follow-up. President Melton is going to reach out Zionsville regarding their grant opportunity.

Community Grant update includes the District buying a water station for the Zionsville Farmer's Market that is in the center of where the Farmer's Market is located. It has a water bottle refilling station, two water fountains as well as a dog station located at the bottom of the stand. The Town of Zionsville paid for the installation of the water station. Solid Waste Board

Member, Brad Burk was able to attend on behalf of the District and assisted with the dedication of the water station. The District also supported with the remaining grant funds to purchase reusable water bottles distributed at the Market.

IX. CAC Budget Recommendation

Mrs. Lawrence indicated that there wasn't a Citizens Advisory Committee (CAC) representative available today, but she indicated that she sent the proposed budget to the CAC and they reviewed the budget and gave their input to Mrs. Lawrence. The CAC approved the proposed budget as submitted to the Board.

X. Old Business

No old business

XI. New Business

a. Proposed 2024 Budget

Mrs. Lawrence went through the proposed budget and gave a brief synopsis of each increase. The major increases were for the addition of a part-time educator, office space rental since the District acquired another storage room and having a space for the part-time educator, public education, municipality grants were doubled, and the 10% rebate line. Mrs. Lawrence explained that this line item is for Lebanon who for accounting reasons prefer their 10% to be a separate check versus them taking it off before submitting the report and check.

Mayor Gentry made a motion for a favorable recommendation to send to the Boone County Council, seconded by Mr. Beyer and was passed unanimously.

XII. Announcements

Next regular meeting -

Thursday, September 21, 2023  
Boone County Annex Building  
Connie Lamar Meeting Room -8:30 a.m.

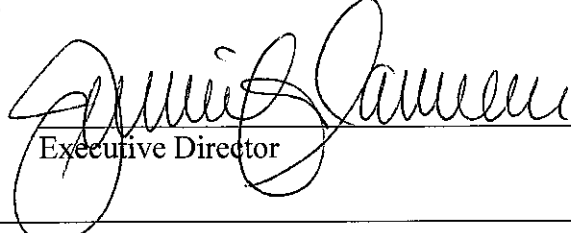
XIII. Public Comments

Mr. Kevin VanHorn, Boone County Councilman attended the meeting and indicated that he would like to be appointed by the Boone County Council to replace Marcia Wilhoite. He wanted to attend and make an appearance. The Boone County Council will be appointing someone in the next month or so.

XIV. Adjournment

Mr. Lawson made a motion to adjourn, seconded by Mr. Beyer and was passed unanimously. The meeting adjourned at 9:24 a.m.

  
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President

  
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Executive Director