



BOONE COUNTY

Solid Waste Management District

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November 17, 2022 - Minutes

I. Call to Order

The meeting of the Boone County Solid Waste Management District Board was held in the Connie Lamar Meeting Room of the Boone County Annex Building on Thursday, September 17, 2022. President, Marcia Wilhoite called the meeting to order at 8:35 a.m. with the following members and guests present:

Marcia Wilhoite	President
Tom Santelli	Vice President
Mayor Gentry	Board Member
Donald Lawson	Board Member
Craig Melton	Board Member
Jennifer Thompson	Board Attorney
Jennifer Lawrence	Executive Director
Darla Bevard	Assistant Director
Dale Kennedy	Financial Officer

II. Mrs. Wilhoite started the meeting with the Pledge of Allegiance.

III. Reading of the Minutes of Previous Meeting

Mrs. Wilhoite asked if everyone had a chance to review the minutes of the previous meeting. The minutes of the September 15, 2022 Board Meeting minutes were approved by a motion made by Mr. Santelli seconded by Mayor Gentry and passed unanimously.

IV. Financial Report

Mr. Dale Kennedy presented the September and October financial reports. There were receipts of \$49,093.03 for September. There were claims presented from a variety of sources for \$23,514.93 leaving a current balance of \$197,203.42 in the KeyBank checking account, \$500.00 in the PNC Checking account and \$465,773.87 in the savings/annuity account for a total dollar amount of \$663,477.29.

There were receipts of \$46,721.31 for October. There were claims presented from a variety of sources for \$45,380.10 leaving a current balance of \$198,023.19 in the KeyBank checking account, \$500.00 in the PNC Checking account and \$466,295.31 in the savings/annuity account for a total dollar amount of \$664,818.50.

Mrs. Wilhoite asked if there were any corrections or objections regarding the September and October financial reports.

The September and October financial reports were read and approval to pay the claims was given by a motion made by Mayor Gentry seconded by Mr. Santelli and passed unanimously. The September and October financial reports are attached and made a part of these minutes.

V. Legal Update

Mrs. Jennifer Thompson, Board attorney indicated that she had worked with Strouse Roll-off Inc. on getting registered and up to date on his fees. GFL Environmental bought out Strouse Roll-offs and they will become compliant. Mrs. Thompson indicated that this hasn't happened before, so she laid the foundation for the future.

VI. Report from the Executive Director

Mrs. Lawrence indicated that the Fall Tox Drop Collection was on Saturday, September 17 in Zionsville. There were 483 vehicles that dropped off either toxic waste or electronics. The District collected 13.5 tons of household hazardous waste items and 6.6 tons of electronics. Mrs. Lawrence wanted to thank the Health Department who always brings a few staff members to assist with the event. She also wanted to thank the Town of Zionsville for allowing the District to host at one of their facilities.

Two more cigarette butt buckets were distributed. Stookey's Restaurant in Thorntown and The Cutting Edge Hair Salon in Lebanon received the new buckets. They accept ownership and responsibility for the butt buckets and will dispose of properly on a needed basis.

Mrs. Lawrence attended the Association of Indiana Solid Waste Mgmt. District (AISWMD) annual conference, the Hoosier Chapter of Solid Waste Association of North America (SWANA) annual conference, as well as attended the Boone County Chamber's Women of Impact generational studies and received her bloodborne Pathogen certification at the Indiana Household Hazardous Waste Task Force (IHHWTF). Ms. Bevard attended the Boone County Healthy Coalition Community Health Improvement Plan meeting.

Ms. Bevard is a United Way Read-Up reader and is reading an environmental book to a class at Presbyterian Preschool every week. Ms. Bevard also read "Michael Recycle" to a class at Zionsville Eagle Elementary school. Mrs. Lawrence is submitting newsworthy tidbits on RadioMom every month.

Mrs. Lawrence gave an update on the ABC Program. Last Board meeting, she indicated that Green Tree Plastics were closing but after a week they did secure another buyer and will remain open. We were able to get benches for WAVE in Thorntown and Redwood Christian Montessori schools.

The Lebanon Cleanest City in Indiana (LTCCII) had numerous groups cleaning up litter since our last Board meeting. The LTCCII last event this year was a litter clean-up at Flying J, Black Box Theatre group made a team, and they cleaned up the Big 4 trail, Indiana United Methodist Children's Home and Cornerstone Environmental in Zionsville also did a clean up and we helped provide trash grabbers and trash bags.

LTCCII also had their annual coloring contest. The Boone County Boys and Girls Club (Club) had an employee draw a picture of the Courthouse with children trick or treating. The coloring sheet was distributed to the Club, some preschools, YMCA, Dairy Queen, etc. We ended up with approximately 75 entries. The entries were voted on at a Lebanon Rotary meeting with change as a small fundraiser. There were six winners total. 1st, 2nd, and 3rd places in the six and under and then the same in the ages 7-12. They were given Dairy Queen gift cards as prizes.

The Lend-a-Bin was utilized by Central Christian Church for their annual Trunk or Treat event.

Mrs. Lawrence noted that November 15 was America Recycles Day, and the District had social media tips all month for every room in the house including the garage. The November Waste Watch was sent out at the beginning of November and continues to get great feedback.

Mrs. Lawrence indicated that the District has donated recycled plastic bags to the Rotary 5K Walk in October, Trick or treat bags for the Zionsville Parks and Recreation Halloween event and recycled bags to the Hussey Mayfield Library for their Holiday events.

VII. Old Business

a. Insurance Update

Mrs. Lawrence provided the Board a quick update. Mrs. Lawrence indicated that Bob Clutter, the Commissioner's attorney will draw up a Memorandum Of Understanding (MOU). Mayor Gentry made a motion to accept the MOU between the District and the County with approval from the District's attorney and allow Mrs. Wilhoite to sign on behalf of the District, seconded by Mr. Santelli and was passed unanimously.

VIII. CAC Update

Mrs. Abby Misner, a representative from our Citizens Advisory Committee (CAC) gave the Board a summary of the 2023 community grants. Mrs. Lawrence showed a PowerPoint presentation of the community grants during Mrs. Misner's summary. Mrs. Misner indicated that there were eleven applicants that requested approximately \$43,000. The CAC reviewed each one and had \$25,000 funds to be able to distribute. The CAC advised the Board to grant funds to the Boys and Girls Club \$4,500, Project Help (Caring Center) \$3,600, CrownePointe Assisted Living \$3,300, Hussey Mayfield Memorial Library \$1,900, Presbyterian Preschool Ministry \$1,800, Senior Citizen's Inc. \$1,500, Zionsville Farmer's Market \$5,000, and Zionsville Lions Club Park \$3,400. The ones that weren't recommended were Black Box Theatre, Boone Prairie School and H & H Stables, LLC.

IX. New Business

a. Community Grants

Mayor Gentry made a motion to accept the CAC's recommendations for the grants, seconded by Mr. Santelli and was passed unanimously.

b. Highway Dumpster Fund Request

Mr. Nick Braner, Boone County Highway Department indicated that he would like to request any leftover monies in the Health Department Trash Removal budget line item to help offset the cost of picking up televisions and miscellaneous other trash related items from the county roads and side ditches. Mr. Melton made a motion to approve \$2,347.72 to be given to the Boone County Highway Department, seconded by Mayor Gentry, and passed unanimously. Mr. Braner thanked the Board.

c. 2022 Re-Appropriations

Mrs. Lawrence presented the Board with a Transfer of Appropriations Resolution. Mayor Gentry made a motion, seconded by Mr. Santelli, and passed unanimously. The Transfer of Appropriation Resolution is attached and made a part of these minutes.

d. Engagement Letters for Attorney and Controller

Mrs. Wilhoite indicated that the Board received the 2023 Engagement letters for the Attorney and Controller. Mrs. Thompson indicated that there is an increase of \$10 blended hour to increase it to \$310. Mrs. Wilhoite presented the Controller's Engagement letter from Mr. Dale Kennedy and indicated there is a three percent increase from \$412 a month to \$425 a month. Mayor Gentry made a motion to accept both Engagement letters as written, seconded by Mr. Melton and passed unanimously.

e. 2023 Meeting Dates

Mrs. Wilhoite presented the 2023 meeting dates. She indicated that she was unable to make the first meeting on January 19 and we won't have a Vice President to officiate the meeting so she would like to change the date to Thursday, January 12, 2023. Everyone agreed.

X. Announcements

a. Plaque to outgoing Board Member

Mrs. Wilhoite presented outgoing Board Member, Tom Santelli with a plaque thanking him for his years of dedication and service to the Boone County Solid Waste Management District's Board of Directors.

Next regular meeting -

January 12, 2023
Boone County Annex Building
Connie Lamar Meeting Room -8:30 a.m.

XI. Public Comments

None heard.



XII. Adjournment

Mr. Santelli made a motion to adjourn, seconded by Mayor Gentry and was passed unanimously. The meeting adjourned at 9:16 a.m.



President



Executive Director