

BOONE COUNTY

Solid Waste Management District

127 West Main Street • Suite 313 • Lebanon, Indiana 46052
765-483-0687 • 765-483-0726 (Fax)

January 20, 2022 - Minutes

I. Call to Order

The meeting of the Boone County Solid Waste Management District Board was held in the Connie Lamar Meeting Room of the Boone County Annex Building on Thursday, January 20, 2022. Vice President, Tom Santelli called the meeting to order at 8:32 a.m. with the following members and guests present:

Tom Santelli	Vice President
Mayor Gentry	Board Member
Craig Melton	Board Member
Jason Plunkett	Board Member
Jeff Wolfe	Board Member
Jennifer Thompson	Board Attorney
Jennifer Lawrence	Executive Director
Darla Bevard	Assistant Director
Dale Kennedy	Financial Officer

II. Mr. Santelli started the meeting with the Pledge of Allegiance.

III. Introduction of New Board Member

Mr. Santelli indicated that the Zionsville Town Council appointed Mr. Melton to our Board. Mr. Melton gave a brief biography. The Board welcomed Mr. Melton.

IV. Reading of the Minutes of Previous Meeting

Mr. Santelli asked if everyone had a chance to review the minutes of the previous meeting. The minutes of the November 18, 2021 Board Meeting minutes were approved by a motion made by Mayor Gentry, seconded by Mr. Plunkett, and passed unanimously.

V. Financial Report

Mr. Dale Kennedy presented the November and December financial reports. There were receipts of \$35,839.51 for November. There were claims presented from a variety of sources for \$20,504.41 leaving a current balance of \$282,912.54 in the KeyBank checking account, \$500.00

in the PNC Checking account and \$212,675.10 in the savings/annuity account for a total dollar amount of \$496,087.64.

There were receipts of \$28,720.85 for December. There were claims presented from a variety of sources for \$23,680.89 leaving a current balance of \$287,826.72 in the KeyBank checking account, \$500.00 in the PNC Checking account and \$212,800.87 in the savings/annuity account for a total dollar amount of \$501,127.59.

Mr. Santelli asked if there were any corrections or objections regarding the November and December financial reports.

The November and December financial reports were read and approval to pay the claims was given by a motion made by Mayor Gentry, seconded by Mr. Wolfe, and passed unanimously. The November and December financial reports are attached and made a part of these minutes.

VI. Old Business

a. PNC Transfer

Mr. Kennedy indicated that the Board had requested him to come back and ask to move \$100,000 from the checking account into a business annuity. Mr. Kennedy indicated that there were no surrender fees except interest if pulling the money out early. He also indicated that the interest rate will float on each note that we have. There was some discussion as to increase programming or decrease the fee rate. Mrs. Lawrence indicated that she has some ideas to increase some programs, but it surfaced after the 2022 budget was submitted. The Board requested that Mr. Kennedy come back in six months to review if there is a need to move more monies. Mayor Gentry made a motion to approve the movement of \$100,000 to the annuity fund, seconded by Mr. Wolfe and was passed unanimously.

VII. Legal Update

Mrs. Thompson indicated she didn't have an update except to report that IDEM appointed a new Commissioner. Mr. Brian Rockensuess was the Chief of Staff but is now the newly appointed IDEM Commissioner.

VIII. Report from the Executive Director

Mrs. Lawrence indicated that she was recently elected secretary of the Indiana Household Hazardous Waste Task Force. She had been an At-large member of the board for the past three years.

Waste Watch e-newsletter is sent out every month. The District has had multiple new subscribers through email and/or the website. Holiday Tips were running on Facebook on ways to recycle your trees, lighting, cardboard boxes, and paper as well as buying gifts that can be reused such as a book or a mug. The District has been fortunate to be asked to be an ongoing guest on RadioMom. This is free advertising for our collections such as the upcoming shoe collection.

The District is working on a new project with the City of Lebanon Code Enforcement office. Mrs. Lawrence indicated that the District has a roll-off program that works with the Boone County Health Department whereas the District provides a roll-off so that residents may clean up their property to be able to keep their kids at home or be able to save their homes from being condemned. This helps residents that are indigent to clean up their properties, so the County doesn't have to take them to court. The City of Lebanon is wanting to start a similar project to help neighborhoods clean up their areas and Mrs. Lawrence is working with them to sort out the details.

The Lebanon Cleanest City in Indiana started the cigarette butt campaign several years ago in Lebanon. This campaign works hand in hand with the District as it cleans up litter. The District is wanting to spread this initiative to other parts of the County. The District purchased some cigarette butt buckets to distribute to businesses that are willing to help maintain the buckets and keep the cigarette litter off their lots. The District is also working with the Zionsville Chamber of Commerce to start this program.

The Reuse Heart and Sole shoe collection is happening again this year. At the time of this Board meeting there are 36 registered collection spots that are willing to participate and collect shoes. The District is partnering again with Changing Footprints, who are based in Central Indiana. The District is Changing Footprints largest collector of shoes. Eighty percent of the shoes collected stay in Central Indiana to help residents with their needs, through homeless, schools, etc. The other twenty percent is sent on mission trips. Mrs. Lawrence indicated that she has over 400 pairs in her office right now. This is the District's tenth year for collecting shoes and Mrs. Lawrence has made a goal of getting 10,000 pairs collected. The single shoes or worn-out shoes will be sent to Nike where they will be reground and recycled. So, every shoe is reused or recycled. Some organizations have been collecting every year for the ten years that we have been doing this such as Hussey Mayfield Library. The shoe collection is from February 1- 20, 2022 at participating collection sites.

IX. New Business

a. Elections of Officers

Mr. Santelli indicated that he would take a motion for election of President. Mayor Gentry made a motion to appoint Mrs. Wilhoite as President, seconded by Mr. Plunkett and was passed unanimously. Mrs. Lawrence indicated that she had spoken with Mrs. Wilhoite earlier and she indicated that she would accept the nomination if the Board wanted to re-appoint her. Mayor Gentry made a motion to appoint Mr. Santelli as Vice President, seconded by Mr. Wolfe and passed unanimously.

b. Anti-Nepotism Annual Certificate

Mrs. Lawrence indicated that the Board passed Resolution 19-03 establishing a policy prohibiting nepotism in 2019. This needs to be reviewed and an annual certificate needs to be signed. Mrs. Lawrence read the Resolution and all present Board Members signed their certificate.

X. Announcements

Next regular meeting -

Thursday, March 17, 2022
Boone County Annex Building
Connie Lamar Meeting Room -8:30 a.m.

XI. Public Comments

Mr. Santelli indicated that he would like to have someone from the recycling industry come and speak about the state of affairs with recycling. Mrs. Lawrence said that she will try and get that on an upcoming agenda.

XII. Adjournment

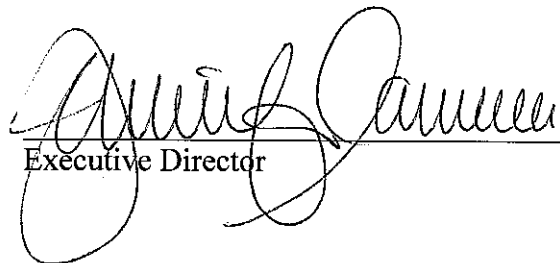
Mr. Wolfe made a motion to adjourn, seconded by Mr. Melton and was passed unanimously. Mr. Santelli adjourned this meeting at 9:16 a.m.

XIII. Internal Controls Training for Mr. Melton, Mrs. Thompson, and Mr. Kennedy.

Mrs. Lawrence sent the video links to Mr. Melton, Mrs. Thompson and Mr. Kennedy who watched it before the meeting and then gave a brief synopsis of the specific Boone County Solid Waste Management District's Uniform Internal Controls Standards. The three then asked questions and afterwards signed the Internal Control Training Certification.



President



Executive Director